

MINUTES ADOPTED BY THE CITY COUNCIL

Greenville, NC
April 20, 2004

The Greenville City Council met in a regular meeting on the above date at 4:00 PM in the City Council Chambers, third floor of the Municipal Building, with Mayor Robert D. Parrott presiding. The meeting was called to order, and the following were present.

Mayor Robert D. Parrott
Mayor Pro-Tem Ric Miller
Council Member Ray Craft
Council Member Pat Dunn
Council Member Rose H. Glover
Council Member Chip Little
Marvin W. Davis, City Manager
Wanda T. Elks, City Clerk
David A. Holec, City Attorney

Council Members Absent: Council Member Mildred A. Council

DISCUSSION OF ADMINISTRATIVE FACILITIES

Mr. Richard Johnson of The East Group illustrated to the Council the design of the new administrative facilities, which will entail a renovated City Hall, a renovated Greenville Utilities Commission building and a new wing that will be added onto the Greenville Utilities Building. The focus was on the new Council Chambers, which will have about 185 seats and be about 3000 square feet. This will be a three-year project. The design and bid should be ready to go to City Council in August. Greenville Utilities will vacate the building to be renovated for City use, which should be done in about 18 months. The site preparation should be completed by late September. Greenville Utilities may be moving out of their facility within the next seven months. Staff will be back to the Council in one to two months with estimates and more details prior to going to bid.

During the discussion, the Mayor asked for a place for the media, attorneys, etc. to sit and use their laptops that will balance the area set aside for department heads. Mr. Johnson was also asked if the Council could have a place to elevate their legs, and he responded that footrests can be added to the area. The desk will seat 15 people to accommodate the additional people that use the Council Chambers for joint meetings, Planning and Zoning Commission meetings, Board of Adjustment meetings, etc. One Council Member requested that there be one large screen instead of small screens, and the other Council Members indicated that they preferred individual monitors.

ADJOURN

Motion was made by Council Member Little and seconded by Council Member Glover to adjourn the meeting at 5:20 p.m. Motion carried unanimously.

Respectfully submitted,

Wanda T. Elks
City Clerk